

:: OFFICE OF THE PRINCIPAL::

SWAHID PEOLI PHUKAN COLLEGE, NAMTI, SIVSAGAR, ASSAM

No : PC3/Quotation(RUSA)/2019/206

Dated - 09-01-2019

### Short Notice Inviting Quotations

Quotations are invited from registered eligible manufacturing company/suppliers to set up a Conference Hall at Swahid Peoli Phukan College, Namti within 11<sup>th</sup> January 2019. Item details and terms and conditions of the proposal are mentioned below.

#### **Proposal for setting up a Conference Hall at Swahid Peoli Phukan College, Namti, Sivasagar, Assam**

Sl.No.	Particulars	Quantity
1.	<b><u>Conference Hall Table (Four Seaters): Frame work with 19 mm Plyboard with full Mica pasted on outside and inside and top with high polished 12 mm plain glass. Size 8 feet long and 1.4 feet wide with necessary electric works to facilitate each seater for laptop use.</u></b>	19Pcs
2.	<b><u>Conference hall Chairs</u></b>	76Pcs

Terms & Condition:

1. No separate quotation paper will be issued from this office.
2. Quotation should be submitted in the official letter pad of the registered firm/suppliers.
3. The college reserves the right to accept or reject any or all the quotations without assigning any reasons.
4. The vendor must visit the college in prior to survey the Complete Setup.
5. The vendor must have prior experience of setting up of such conference hall in educational institute/s.
6. All materials should be as per the mentioned specifications.
7. Minimum Three Years Warranty with free service should be provided.
8. The payment will be made after receiving the sanctioned amount from RUSA authority and ONLY after successful receipt of the materials in good conditions only through PFMS mode.
9. No advance payment will be made at any circumstances.
10. The quotation should be addressed to The Principal, Swahid Peoli Phukan College, Namti, Sivasagar Dist., Assam, Pin - 785684 super scribing the Quotation Reference No and date on the envelope.
11. The tendering supplier/publishers must have PAN, GST and Registration Certificate from the competent authority and same shall have to be enclosed with the quotation.
12. The vendor should enclose the audited Balance Sheet of Last Three Years.
13. All the pages including supporting documents should be signed and affixed seal.
14. Preference will be given to them who have a good network of supplying goods.
15. Bidder must submit their response for the entire Project.
16. Tender fee of Rs.1,000/- (Non-Refundable) should be submitted in the form of Demand Draft in favour of "Principal, Swahid Peoli Phukan College, Namti"

17. Earnest Money of Rs. 7,000/- (Refundable) should also be submitted in the form of Draft in favour of “Principal, Swahid Peoli Phukan College, Namti”
18. Filled up Quotations will be received till 2 PM, 11<sup>th</sup> January, 2019.
19. Quotations will be opened at 2-30 PM, 11<sup>th</sup> January 2019.

Minu Hazrika  
Principal i/c, SPP College, Namti